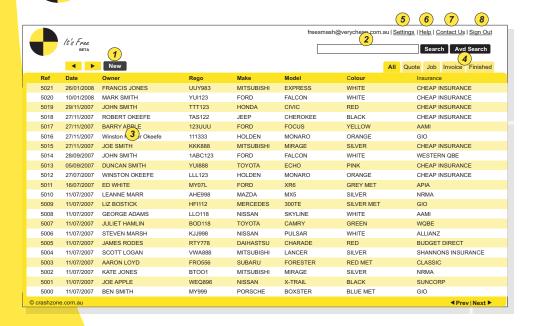
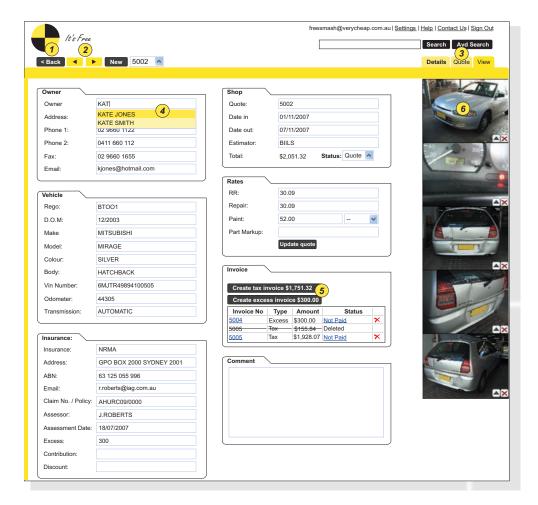
It's Free www.crashzone.com.au

Crashzone Quick Reference



- New Quote Button
 Click on the new quote button to create a new quote
- 2 Searching
 To search for a quote type in any key word eg. quote #, owner, rego, make, model, colour, insurance or invoice #
- Open Quote
 Click on any quote listed to open
 quote to the detail page
- 4 Current Repair Status
 Search by job status eg. still a quote
 or ready to invoice

- 5 Settings
 Click on the settings link to open settings page
- 6 Help
 Click on help for more information
- Contact Us Click on the contact us link to open the Crashzone support page
- 8 Sign Out
 Click on sign out to end session
 securely

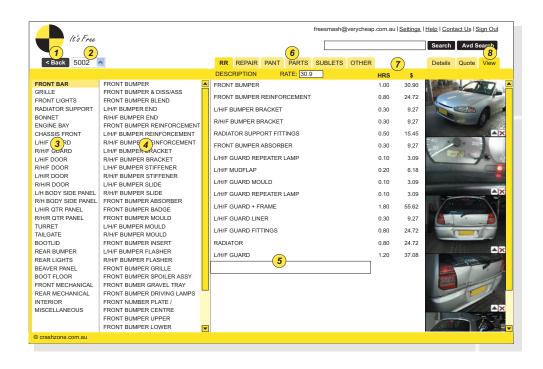


- 1 Back
 Click on the back button to return to the previous page
- 2 Next & Previous Quote
 Click on the next and previous arrows
 to scroll through quotes
- Detail, Quote and View Tabs
 Click on detail tab to view quote details,
 click on the quote tab to edit quote,
 click on the view tab to view the quote

4 AutoComplete

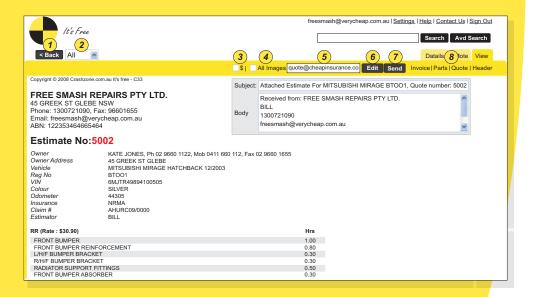
Type the first letters, and choose the owner from autocomplete list, which will then complete all fields with details

- 5 Invoicing
 Click on the tax invoice or excess invoice button to create invoices
- Move the mouse over the image to display a larger image. Click on image to lock and unlock



- Back
 Click on the back button to move to the detail page
- 2 Supplementary Quotes
 Click on this box to add additional
 quotes to original eg. new or 1.1,1.2...
- 3 Vehicle Repair Area
 Select from the left hand column
 chosen repair area to create
 choice list in adjoining column
- 4 Choice List
 Choose from the following choice
 list item descriptions

- Quote Editing
 Add any unlisted item manually
- Quote Tabs
 Click on the tab to edit RR, Repair,
 Paint, Parts, Sublet, or Other
- 7 HRS / \$
 Click on HRS to write the quote in hours or click on \$ to write the quote in dollars
- View Tab
 Click the view tab to view the quote



- 1 Back
 Click on the back button to move to the detail page
- 2 Supplementary Quotes
 Click on the supplementary quote
 box to view additional quotes
- 3 Dollar Sign \$
 Tick the dollar box to change the quote into dollar format
- 4 All Images
 Tick all images box to send vehicle
 images with the quote via email

- 5 Email Address
 Type the email address that the quote will be sent to
- 6 Edit
 Click the edit button to adjust subject or message of the email
- 7 Send
 Click the send button to email the quote
- 8 Invoice, Parts, Quote and Header Click on the different icons to view the invoice, parts list, quote, and header sheet

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